

HSAC Community Capacity Building (CCB) Sub-Committee
June 25th 10am-11am

Present: Commissioners Allison Kripp, James Howat, and S. Jolene Hui; Community Members Steve Be Cotte and Natalie Swit; Homeless Services Staff Alvin Teng and Joel Reynoza

- 1) Commissioner Janette Barrera had requested CCB sub-committee review application process and include a request for three quotes for capital expenditures. Committee discussed different points and decided to request that the phrase, *"If capital expenditure is over 10K we reserve the right to ask for bids,"* be added to the application to let applicants know we may want to see this information. Committee agreed that when creating this process we were trying to eliminate barriers and make it easier for organizations to apply for funds for gap needs. However, in some cases we may find it necessary to see the bids. Agencies can always submit them voluntarily to support their applications.
- 2) His Little Feet Application – committee members recommend approving request for full amount.
- 3) Care Closet Application – committee members had additional questions for organization that would need to be answered in order for committee to recommend approval of request.
 - a. Will the drivers of the van have CA Commercial Drivers Licenses?
 - b. Will vehicle be used just for medical transport or for cleanups as well?
 - c. How does organization define, "other services?"

Committee agreed to recommend approving request upon receiving answers to questions above.

Submitted by S. J. Hui 6/30/21